

**Thank you for your interest in Fairfax County Chamber of Commerce events.**

**FCCC Event Cancellation/Refund Policy**

The Fairfax County Chamber of Commerce (FCCC) reserves the right to refuse/cancel registrations.

If FCCC refuses a registration, registrants will be offered a refund.

**Event Cancellation by Chamber**

FCCC reserves the right to cancel an event due to low enrollment, inclement weather or other circumstances which would make the event non-viable.

If FCCC cancels an event, registrants will be offered a full refund. Should circumstances arise that result in the postponement of an event, registrants will have the option to either receive a full refund or transfer registration to the same event at the new, future date.

**Registration Cancellation by Participant**

Unless specifically stated on registration materials, the deadline to receive a refund for your registration is three business days (72 hours) before the event.

Cancellations received after the stated deadline will not be eligible for a refund.

Refunds will not be available for registrants who choose not to attend an event.

Cancellations will be accepted in writing only and must be received by the stated cancellation deadline. All refund requests must be made by the attendee or credit card holder. Refund requests must include the name of the attendee and/or transaction number. Refunds will be credited back to the original credit card used for payment.

These above policies apply to all FCCC events unless otherwise noted in the corresponding event materials. Please read all individual event information thoroughly.

**Late Registration**

Unless specifically stated on registration materials, on-site registrants are subject to a \$10.00 walk-in fee.

**FCCC Chamber Bucks Policy**

All above cancellation/refund policies apply to *Chamber Bucks and complimentary tickets*, the FCCC member rewards program.

One (1) *Chamber Bucks coupon* and One (1) *complimentary ticket* are available per member company and managed by the primary company representative.

*Chamber Bucks coupon* and *complimentary ticket* may not be combined for the same event.

*Chamber Bucks* are redeemable for events only. *Chamber Bucks* are not redeemable for membership, sponsorship, exhibiting or cash.

*Chamber Bucks* must be used for events prior to December 31, 2011.

*Chamber Bucks* are restricted from the following events: Fort Belvoir Procurement Forum; Greater Washington Government Contractor Awards™; Greater Washington Government Contractor Awards™ Finalist Reception; all Valor Awards Scholarship Foundation event; and Education Foundation events.

For questions about FCCC member rewards programs, please contact Amanda Janaskie, Membership Manager, [ajanaskie@fairfaxchamber.org](mailto:ajanaskie@fairfaxchamber.org).